

Eathorpe, Hunningham, Offchurch & Wappenbury Joint Parish Councils

Email: clerk.jpcehow@outlook.com

Website: www.parishcouncils.uk/parish-council/eathorpe-parish-council/

14th November 2023

Dear Councillor,

You are hereby summoned to attend the meeting of Eathorpe, Hunningham, Offchurch & Wappenbury Joint Parish Councils being held on **21st November 2023 at 7:00pm**, the meeting is being held at Eathorpe Village Hall. If you are unable to attend, please forward your apologies to clerk.jpcehow@outlook.com

J L Chatterton

Jane Chatterton CiLCA PSLCC

Clerk & RFO

7:00pm to 7:30pm - ATTENDANCE BY HS2 to provide an update

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Minutes**

To approve the minutes of the Parish Council meeting held on 19th September 2023
- 4. Matters Arising**

Matters arising for items NOT listed as agenda items
- 5. Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
- 6. Councillor's reports and items for future Agenda**

To receive reports from District Councillor; Councillor Rebecca Noonan, and Warwickshire County Councillor; Councillor Redford
- 7. Correspondence**

To receive and note correspondence
- 8. Planning**

To consider any Planning Applications since the last meeting

9. Highways

Recommendation: Receive and note any highways reports

10. Police Matters

Recommendation: Receive and note any police matters

11. ROSPA reports

Recommendation: receive and note remedial work

11.1 Offchurch Play area refresh

Recommendation: update

12. Finance

to approve payments: -

2023-24

DATE	REF	PAYEE	DETAILS	AMOUNT
11.10.23	E53	Mr G Willoughby	Invoice 00015	£118.60
11.10.23	E54	DS Wagstaff	Mowing invoice 4816	284.00
11.10.23	E55	Topsource	Payroll 005941	£12.94*
11.10.23	E56	J Chatterton	Clerk Salary October	DPA
11.10.23	E57	HMRC	Tax & NI Clerk	DPA
11.10.23	E58	J Chatterton	Expenses October	£26.00
18.10.23	E59	XPD Print Limited	Church news invoice 10454	£25.00
01.11.23	E60	ROSPA	Play area inspections	£188.40
01.11.23	E61	Mr G Willoughby	Invoice 00016	£118.60
02.11.23	E62	DS Wagstaff	Mowing invoice	£284.00
07.11.23	E63	J Chatterton	Clerk Salary November	DPA
07.11.23	E64	HMRC	Tax & NI Clerk	DPA
07.11.23	E65	J Chatterton	Expenses November	£48.50
07.11.23	E66	Top Source	Payroll 006673	£12.94*
12.11.23	E67	J Chatterton	Defib supplies Wappenbury	£379.20*

**inc VAT*

12.2 Bank Reconciliation 30th September 2023

Recommendation: receive and approve

12.3 Quarterly Report 30th September 2023

Recommendation: receive and approve

12.4 Budget and Precept 2024-25

Recommendation: discuss and approve

13. HS2

Recommendation: discussion

14. Councillor's reports and items for future agenda

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which have come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

15. Next Meeting

To confirm the next meeting as scheduled for 16th January 2024 at Eathorpe Village Hall