

Eathorpe, Hunningham, Offchurch & Wappenbury Joint Parish Councils

Minutes of the Parish Council Meeting held at 7:30pm,
21st March 2023 meeting held at Eathorpe Village Hall

Present:

Councillor M Burgun	Councillor Mrs J Seaton
Councillor Mrs M Green	Councillor S Shackleton (Vice Chairman)
Councillor J Hammon	Councillor D Wray
Councillor N Palmer	Councillor M Wood
Councillor S Palmer (Chairman)	Councillor M Brookes

In Attendance:

Jane Chatterton Clerk & RFO

Warwick District Councillor: Absent

Warwickshire County Councillor: Councillor Wallace Redford

Public: 3

440. Apologies

There were no apologies.

Councillor Valerie Leigh-Hunt was absent.

441. Declarations of Interest:

There were no declarations of interest.

442. Minutes

The minutes of the Parish Council meeting held on 17th January 2023 were received and discussed.

RESOLVED THAT the minutes of the meeting held on 17th January 2023 were approved.

443. Matters Arising

Road closures in Wappenbury – Councillor Hammon raised the issues with road closures in Wappenbury which appeared to be carried out by utility companies who had not obtained the necessary licences. Councillor Redford said that when WCC were notified of this happening they visited site and spoke to the contractors and on occasions signage was removed and contractors told to obtain the necessary permits.

20 is plenty (Hunningham) – It was reported that correspondence had been received from the Officer responsible at WCC. A meeting would take place with Councillor Radford shortly. Further update after the May Elections.

HS2 lights – the lights dazzling motorists from the various compounds in the area were getting worse.

ACTION: Raise the issue again with Chris Creswell. CC Councillor Redford.

SWLP – It was reported that Hunningham and Offchurch had sent a response on behalf of residents.

ACTION: Add Councillor David Wray to the Offchurch magazine update.

444. Public participation: To adjourn to allow public participation.

There were no members of public present who wished to speak.

445. Councillor's reports and items for future Agenda

To receive reports from District Councillor; Councillor Leigh-Hunt, and Warwickshire County Councillor; Councillor Redford

WCC Update

All reports received had been circulated to members.

New road signage for Offchurch and white lining on the Offchurch Road – Councillor Redford updated that originally this work was going to be funded from monies received from HS2. However, this money was now not available. Councillor Redford reported that he had spoken to WCC Minor Works. A further update would be made once information had been received.

446. Correspondence

Nothing further to discuss.

447. Planning

To consider any Planning Applications since the last meeting

447.1 Application No: W/23/0303

Description: Restoration of Offa House including the demolition of C20 extensions and the construction of one new dwelling within the site (Revised application following W/21/2185).

Address: Offa House, Village Street, Offchurch, Leamington Spa

RESOLVED THAT: No comment.

448. Parish Council website

Councillor Shackleton updated that the Website Developers had received the design brief and were working on the new website.

It was anticipated that the website would be ready in 3 weeks. The Clerk updated that the invoice had been paid.

449. Highways

Telephone Mast - Hunningham

Councillor Shackleton reported that the telephone mast had been installed in Hunningham. Since the installation, residents were experiencing issues with their television signal. There is a free device available that anyone affected can obtain.

Wappenbury

Councillor Redford reported that the potholes should be repaired in the new financial year.

Councillor Hammon raised other potholes.

ACTION: Councillor Hammon to send Councillor Redford the details to progress.

450. Police Matters

PCSO Sharron Underwood had provided the latest police report.

Warwick Rural East SNT crime report from 17/01/2023 to 21/03/2023 (Radford Semele ward ONLY)

- 18/01/2023 – Theft – wheelie bin – Lay Gardens, Radford Semele
- 18/01/2023 – Theft – wheelie bin – School Lane, Radford Semele
- 19/01/2023 – Burglary Business – Cement mixer – Wappenbury
- 19/01/2023 – Theft of vehicle – Southam Road, Radford Semele
- 01/02/2023 – Damage – scratched vehicle – Chancefields, Radford Semele
- 06/02/2023 – Burglary residential – St Nicholas Road, Radford Semele
- 06/02/2023 – Violence – Common assault – domestic related – St Michaels Close, Weston under Wetherley
- 09/02/2023 – Theft from vehicle – Catalytic Converter – Hutchcocks Close, Radford Semele
- 23/02/2023 – Violence – Common assault – Lewis Road, Radford Semele
- 15/03/2023 – Burglary non-dwelling – carrot/apple – Southam Road, Radford Semele

451. Finance

451.1 to approve payments: -

2022-23

DATE	REF	PAYEE	DETAILS	AMOUNT
01.03.23	E84	WALC	Invoice 131 JC	£36.00
01.03.23	E85	Mr G Willoughby	Invoice 00008	£118.60
02.03.23	E86	Wagstaff	Invoice 4637	£295.00
03.03.23	E87	The Offchurch Group	Grant for the 3 Churches	£600.00
03.03.23	E88	J Chatterton	Expenses March	£48.50
03.03.23	E89	SPS Payroll	Invoice 10491	£12.94
08.03.23	E90	J Chatterton	Clerk Salary March	DPA
08.03.23	E91	HMRC	Tax & NI March	DPA
08.03.23	E92	Eathorpe VH	Meetings Nov Jan & March	£105.00
14.03.23	E93	Netwise UK	New website	£1,060.80
14.03.23	E94	J Chatterton	Paperstone Stationery	£74.35
14.03.23	E95	J Chatterton	Defibstore Offchurch	£361.20

RESOLVED THAT the payments be approved.

452. South Warwickshire Local Plan

Further update once known.

453. Governance

The following Policies were received.

1. JPC Risk Assessment March 2023 (no updates)
2. JPC Health & Safety Policy March 2023 (no updates)
3. JPC Internal Financial Control March 2023 (no updates)
4. JPC Asset Register 2022-23 (*to be reviewed*)
5. JPC Donations & Grants Policy March 2023 (no updates)
6. JPC Publication Policy March 2023 (no updates)

RESOLVED THAT the above Policies be approved.

454. HS2

Councillor Burgun updated that all info had been circulated.

HS2 had been told what the outstanding items were.

ACTION:

- (i) Set up a meeting in April.
- (ii) Send the list of questions to Councillor Redford for his meeting with HS2.

455. Councillor's reports and items for future agenda

Hunningham APM – Councillor Shackleton updated that Hunningham had held their Annual Parish Meeting.

Offchurch APM – Councillor Stephen Palmer updated that Offchurch PC had held their Annual Parish Meeting.

664 bus – notification had been received that from 29th April to 27th May the number 664 bus would be out of circulation for the month due to HS2.

ACTION: Councillor Palmer to send the info to Councillor Redford.

May Elections - The Chairman thanked everyone who was not standing in the May elections.

Councillor Brookes and Councillor Burgun were thanked for their contribution to the JPC.

456. Next Meeting

The next meeting was confirmed as Tuesday 16th May 2023 to include Annual Parish Council Meeting.

Meeting closed at 8:30pm

SIGNED BY THE CHAIRMAN

16th May 2023