

Eathorpe, Hunningham, Offchurch & Wappenbury Joint Parish Councils

Email: clerk.jpcehow@outlook.com

Website: www.ehow-jpc.gov.uk

14th May 2024

Dear Councillor,

You are hereby summoned to attend the meeting of Eathorpe, Hunningham, Offchurch & Wappenbury Joint Parish Councils being held on **21st May 2024 at 7:40pm**, the meeting is being held at Offchurch Village Hall. If you are unable to attend, please forward your apologies to clerk.jpcehow@outlook.com

J L Chatterton

Jane Chatterton CILCA PSLCC

Clerk & RFO

Members of the public and press are welcome to attend

A G E N D A

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
 - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
 - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
 - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
 - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Minutes**

To approve the minutes of the Parish Council meeting held on 19th March 2024
- 4. Matters Arising**

Matters arising for items NOT listed as agenda items
- 5. Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
- 6. Councillor's reports and items for future Agenda**

To receive reports from District Councillor; Councillor Rebecca Noonan, and Warwickshire County Councillor; Councillor Redford
- 7. Correspondence**

To receive and note correspondence
- 8. Planning**

To consider any Planning Applications since the last meeting

9. Highways

Recommendation: Receive and note any highways reports

9.1 Sandbags

Recommendation: discussion

10. Police Matters

Recommendation: Receive and note any police matters

11. Offchurch Play area refresh

Recommendation: receive an update

12. Finance

12.1 to approve payments: -

2023-24

DATE	REF	PAYEE	DETAILS	AMOUNT
13.03.24	E100	J Chatterton	Clerk Salary March	DPA
13.03.24	E101	HMRC	Tax & NI Clerk	DPA
13.03.24	E102	J Chatterton	Expenses March	£93.50
13.03.24	E103	SLCC	Training Clerk	£36.00*
13.03.24	E104	XPD Print Ltd	invoice 10561 (funds from grant)	£20.00
27.03.24	E105	Mr G Willoughby	Play inspection invoice 00021	£118.60
27.03.24	E106	ICO	Membership	£35.00

*inc VAT

2023-24 - INCOME

31.03.24	R	Cov Building Soc	Yearly interest	£126.49
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2024-25

DATE	REF	PAYEE	DETAILS	AMOUNT
11.04.24	E1	WALC	Membership	£264.80*
11.04.24	E2	DS Wagstaff	Invoice 4917	£150.00
11.04.24	E3	Topsource	Invoice 011153	£13.81*
11.04.24	E4	SLCC	Membership	£40.00
16.04.24	E5	J Chatterton	Clerk Salary April	DPA
16.04.24	E6	HMRC	Clerk Tax & NI April	DPA
16.04.24	E7	J Chatterton	Expenses April	£26.00
19.04.24	E8	Npower	BT box in Village Street	£212.60*
19.04.24	E9	J Chatterton	Paperstone Reimbursement	£60.91*
19.04.24	E10	SLCC	training BK215693-1 VAT	£36.00*
19.04.24	E11	SLCC	Training BK215694-1 Planning	£36.00*
24.04.24	E12	Clear Councils	Insurance	£1,268.83
24.04.24	E13	SLCC	QL205172-3	£28.80*
29.04.24	E14	Louise Best	Internal Audit	£140.00
30.04.24	E15	XPD Print Limited	Invoice 16549 & 16579 FROM GRANT	£40.00
09.05.24	E16	DS Wagstaff	Invoice 4934	£300.00

09.05.24	E17	Mr Willoughby	Invoice 00022	£148.25
09.05.24	E18	Topsource	Invoice 000752	£13.81*

2024-25 - INCOME

22.04.24	R	WDC	Half Year Precept	£8,864.50
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12.2 Bank Reconciliation 31st March 2024

Recommendation: receive and approve

12.3 Quarterly Report 31st March 2024

Recommendation: receive and approve.

13. Audit 2023 24

Recommendation: completion of the Annual Governance & Accountability Return 2023-24

14. HS2

Recommendation: discussion

15. Councillor's reports and items for future agenda

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which have come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

16. Next Meeting

To confirm the next meeting as scheduled for 16th July 2024 at Eathorpe Village Hall.