

Eathorpe, Hunningham, Offchurch & Wappenbury Joint Parish Councils

Minutes of the Parish Council Meeting held at 7:30pm,
19th March 2024 meeting held at Eathorpe Village Hall

Present:

Councillor Mrs M Green
Councillor J Hammon
Councillor R Inman
Councillor C Peters
Councillor Mrs J Seaton

Councillor S Shackleton
Councillor N Palmer
Councillor S Palmer
Councillor M Wood
Councillor D Wray

In Attendance:

Jane Chatterton Clerk & RFO

Warwick District Councillor: 0

Warwickshire County Councillor: 1

Public: 4

538. Apologies

There were no apologies for absence.

Councillor Noonan was not present, and had not sent apologies. The JPC also hadn't received any updates or interaction since May 2023.

539. Declarations of Interest:

There were no declarations of interest.

540. Minutes

The minutes of the Parish Council meeting held on 16th January 2024 were received and discussed.

RESOLVED THAT the minutes of the Parish Council held on 16th January 2024 be approved.

541. Matters arising

Leak in Offchurch

ACTION:

- (i) Write to Severn Trent again.
- (ii) Write to Scott Tompkins, Director of Highways.

Wappenbury Footpath

ACTION: no development. Report the issue to Scott Tompkins.

Trees in Wappenbury

ACTION: no development. Report the issue to Scott Tompkins. (cc Cllr Redford).

Eathorpe street lighting –

Councillor Wood updated that he believed that there was a Government policy that there should be street lighting on Main Street. It was confirmed that street lighting is the responsibility of WDC.

ACTION: Councillor Wood to progress.

Speed concern in Eathorpe -

ACTION:

- (i) Eathorpe Councillors to put forward the proposal to reduce the speed limit to 20mph zone in Eathorpe. Officer responsible at WCC is Paul Taylor.
- (ii) Work would come under Minor Works.
- (iii) Councillor Wood to send the information for the required position for the data cables.

527. Offchurch – street lighting in Village Street

ACTION: chase WDC for action in relation to the hedge growing over the light.

The Chairman suspended the Standing Orders to allow for public participation.

542. Public participation

Offchurch streetlight – area of several houses where it is pitch black. Photos have been circulated to the JPC today.

ACTION: Clerk to forward the email to the Chairman.

Offchurch noticeboard –

ACTION: the noticeboard needs a repair. Submit an application to the Community Fund.

Large HGV vehicle travelling from Cubbington to Offchurch

This was noted.

The Chairman reinstated the Standing Orders.

543. Councillors' reports and items for future Agenda

Councillor Wallace Redford – WCC Updates

Flooding – the recent flooding has been extraordinary. Properties are being flooded at the moment that have not been flooded before. This is not due to the river, this is due to the drains being overwhelmed with the heavy rain fall. Work has been undertaken to alleviate the problem.

It was noted that neither WDC nor WCC provide sandbags. These would need to be purchased by the individuals.

Traffic calming measures in Offchurch – these start next week.

HS2 fund – because HS2 is no longer going north there has been money made available for the next 11 years. This amounts to £2.056m per year for highway repairs. This funding is for the specific use to pay for highway repairs only. It was confirmed that the first year's budget has already been allocated for the County.

White lines in Offchurch –

ACTION: Keep pressure on for progression.

544. Correspondence

Nothing further to discuss.

545. Planning

Nothing further to discuss.

546. Highways

Offchurch – gritting issue has been raised with WCC. The response is disappointing.

ACTION: further reply to be sent to WCC.

Wappenbury – Church Lane is full of potholes. The grass verge has been churned up near the Church. A tarmacked turning circle would help.

ACTION: Add the issue to the complaint.

546.1 Offchurch Flooding Plan

Offchurch Road – the road has flooded frequently during the heavy rain fall recently. More signage is required to stop motorists at Thwaites to stop the vehicles coming through and getting stuck. The bus service has had to stop as they can't get through.

Councillor Redford updated that a meeting has taken place and additional signage has been requested.

The question was raised as to whether the road could be raised?

ACTION: send a formal request to Councillor Redford.

547. Police Matters

ACTION: email Ed King and get Councillor Wray added to the circulation list.

548. Offchurch Play area refresh

It was reported that the JPC were still awaiting quotations from play equipment providers. It was noted that Wicksteed had declined to quote. Another company has been approached to provide a quotation.

549. Finance

to approve payments: -

2023-24

DATE	REF	PAYEE	DETAILS	AMOUNT
05.01.24	E83	XPD Print Ltd	Invoice 10504	£20.00
10.01.24	E84	J Chatterton	Clerk salary January	DPA
10.01.24	E85	HMRC	Tax & NI Clerk	DPA
05.02.24	E86	Mr G Willoughby	Play inspection invoice 00019	£118.60
05.02.24	E87	Top Source	Payroll 0008781	£12.94*
07.02.24	E88	J Chatterton	Clerk Salary February	DPA
07.02.24	E89	HMRC	Tax & NI Clerk	DPA
07.02.24	E90	J Chatterton	Expenses February	£51.50
07.02.24	E91	XPD Print Ltd	Invoice	£20.00
13.02.24	E92	Netwise	Standard package hosting	£402.00*
20.02.24	E93	DS Wagstaff	Hedge cutting Offchurch	£280.00
21.02.24	E94	J Chatterton	Norton 360	£29.49
21.02.24	E95	J Chatterton	The Sign Shed reimbursement	£33.15*
21.02.24	E96	J Chatterton	Microsoft Office	£59.99*
27.02.24	E97	XPD Print Ltd	Invoice	£20.00
06.03.24	E98	Topsorce	Invoice 010330	£13.81*
06.03.24	E99	Mr G Willoughby	Play inspection invoice 00020	£118.60

**inc VAT*

RESOLVED THAT the payments be approved.

550. Governance

The following Policies had been reviewed and were discussed.

1. JPC Risk Assessment March 2024
2. JPC Health & Safety Policy March 2024
3. JPC Internal Financial Control March 2024
4. JPC Asset Register 2023-24

RESOLVED THAT the polices be approved.

551. HS2

It was noted that a meeting had taken place on the 27th February including a presentation on noise illustrations. A face-to-face meeting has been requested to explain the details.

ACTION:

- (i) Clerk to arrange a face-to-face meeting.
- (ii) The presentation to be uploaded to the website with a note in the newsletter.

552. Meeting venues

Following a request to alternate the meeting venues it was agreed:

May's meeting - Offchurch

July's meeting - Eathorpe

September - Offchurch

November - Eathorpe

A request was made to look at Hunningham for 2025.

ACTION:

- i. multi venues to be booked.
- ii. Include Hunningham Parish Room for 2025.

553. Councillor's reports and items for future agenda

Fly tipping – this had been collected very quickly.

Hunningham footpath – this is barred off and blocked.

ACTION: Councillor Mrs Green to send photos to the Clerk to progress.

554. Next Meeting

The next meeting is scheduled for 21st May 2024 at Offchurch Village Hall. This would include the Annual Parish Council Meeting.

Meeting closed at 8:30pm