

# Eathorpe, Hunningham, Offchurch & Wappenbury Joint Parish Councils

Email: [clerk.jpcehow@outlook.com](mailto:clerk.jpcehow@outlook.com)

Website: [www.ehow-jpc.gov.uk](http://www.ehow-jpc.gov.uk)

9<sup>th</sup> July 2024

Dear Councillor,

You are hereby summoned to attend the meeting of Eathorpe, Hunningham, Offchurch & Wappenbury Joint Parish Councils being held on **16<sup>th</sup> July 2024 at 7:30pm**, the meeting is being held at **Eathorpe Village Hall**. If you are unable to attend, please forward your apologies to [clerk.jpcehow@outlook.com](mailto:clerk.jpcehow@outlook.com)

*J L Chatterton*

*Jane Chatterton CILCA PSLCC PIALC*

*Clerk & RFO*

*Members of the public and press are welcome to attend*

## **A G E N D A**

- 1. Apologies:** To receive apologies and approve reasons for absence
- 2. Declarations of Interest:**
  - (a) Councillors are reminded of the need to keep their Register of Interests form up to date
  - (b) To declare any Disclosable Pecuniary Interests in agenda items and their nature
  - (c) To declare any Other Disclosable Interest in items on the agenda and their nature
  - (d) Written requests for the council to grant a dispensation (s33 of the Localism Act 2011) are to be lodged with the clerk in advance of the meeting
- 3. Minutes**

To approve the minutes of the

  - 3.1 Annual Parish Council meeting held on 21<sup>st</sup> May 2024
  - 3.2 Parish Council meeting held on 21<sup>st</sup> May 2024
- 4. Matters Arising**

Matters arising for items NOT listed as agenda items
- 5. Public participation:** To adjourn to allow public participation.

Members of the public may not take part in the Parish Council meeting and the Parish Council cannot pass a resolution on matters raised during public participation that are not on the agenda. Residents are invited to give their views and raise questions to the Parish Council. Please keep to two minutes or less to make your point. If you wish items to be on the agenda you may raise them with a Councillor or the Clerk at least a week before each meeting, or for the next agenda during Public Participation.
- 6. Councillor's reports and items for future Agenda**

To receive reports from District Councillor; Councillor Rebecca Noonan, and Warwickshire County Councillor; Councillor Redford
- 7. Correspondence**

To receive and note correspondence

  - 7.1 Maintenance of St Gregory's Churchyard
- 8. Planning**

To consider any Planning Applications since the last meeting

## 9. Highways

**Recommendation:** Receive and note any highways reports

## 10. Police Matters

**Recommendation:** Receive and note any police matters

## 11. Offchurch Play area refresh

**Recommendation:** receive an update

## 12. Finance

12.1 to approve payments: -

**2024-25**

DATE	REF	PAYEE	DETAILS	AMOUNT
21.05.24	E19	J Chatterton	Clerk Salary May	DPA
21.05.24	E20	HMRC	Tax & NI Clerk	DPA
21.05.24	E21	J Chatterton	Expenses May	£84.25
04.06.24	E22	Mr Willoughby	Invoice 00023	£118.60
04.06.24	E23	XPD Print Limited	Invoice 10609 FROM GRANT	£20.00
04.06.24	E24	DS Wagstaff	Invoice 4957	£300.00
04.06.24	E25	Topsource	Invoice 001525	£13.81*
07.06.24	E26	J Chatterton	Clerk Salary June	DPA
07.06.24	E27	HMRC	Tax & NI	DPA
07.06.24	E28	J Chatterton	Expenses June	£48.50
19.06.24	E29	J Chatterton	Paperstone Stationery	£77.29*
02.07.24	E30	Topsource	Invoice 002304	£14.22*
02.07.24	E31	XPD Print Limited	Invoice 10626 FROM GRANT	£20.00
02.07.24	E32	Mr Willoughby	Invoice 00024	£118.60
02.07.24	E33	J Chatterton	Clerk expenses July	£71.00
09.07.24	E34	DS Wagstaff	Grounds Maintenance & Offchurch hedge	£655.00
09.07.24	E35	J Chatterton	Clerk Salary July	DPA
09.07.24	E36	HMRC	Tax & NI July	DPA

## 12.2 Bank Reconciliation 30<sup>th</sup> June 2024

**Recommendation:** receive and approve

## 12.3 Quarterly Report 30<sup>th</sup> June 2024

**Recommendation:** receive and approve.

## 13. Noticeboard – Offchurch

**Recommendation:** discussion

## 14. HS2

**Recommendation:** discussion

## 15. Councillor's reports and items for future agenda

Councillors are requested to use this opportunity to report minor matters of information (this is for matters which have come up after the agenda is published) or action, not included elsewhere on the agenda, and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making

## 16. Next Meeting

To confirm the next meeting as scheduled for 17<sup>th</sup> September 2024 at Offchurch Village Hall.