

## Eathorpe, Hunningham, Offchurch & Wappenbury Joint Parish Councils

Minutes of the Parish Council Meeting held at 7:30pm,  
17<sup>th</sup> September 2024 meeting held at Offchurch Village Hall

### Present:

Councillor C Peters	Councillor Mrs J Seaton
Councillor R Inman	Councillor S Shackleton (Vice Chairman)
Councillor S Palmer (Chairman)	Councillor D Wray
Councillor N Palmer	Councillor M Wood
Councillor J Hammon	

### In Attendance:

Jane Chatterton Clerk & RFO

Warwick District Councillor: Councillor Rebecca Davidson

Warwickshire County Councillor: Councillor Wallace Redford

Public: 5

### 586. Apologies

Apologies for absence were received from Councillor Mrs Green.

### 587. Declarations of Interest:

There were no declarations of interest.

### 588. Minutes

The minutes of the Parish Council Meeting held on the 17<sup>th</sup> July 2024 were received and discussed.

**RESOLVED THAT** the minutes of the Parish Council Meeting held on 17<sup>th</sup> July 2024 be approved.

### 589. Matters arising

Wappenbury – blocked drains

Still blocked.

**ACTION:** Councillor Redford to progress.

Offchurch – street lighting

Still outstanding

**ACTION:** Clerk to raise again.

Sandbags –

200 sandbags

**ACTION:** Cllr Wray as editor to re-advertise in the magazine. Anyone who would like them can have them.

*The Chairman suspended the Standing Orders.*

**590. Public Participation**

Offchurch streetlights – issue raised again with the overgrown vegetation obscuring the streetlights.

It was noted that the matter of the hedge obstructing the streetlight has been reported and we await a response from WDC - WCC. The Parish Council does not have responsibility for these matters and can only report them to the relevant department.

Traffic Village Street, Offchurch – issues were raised again in relation to a delivery vehicle on Village Street. It had been noted that the section of Village Street by the phone booth and beyond is very narrow and is unsuitable for HGV's. The Bus Service chose not to use this section of the road for the 664 service, instead coming along the top road.

The JPC had requested signage from Highways which advises drivers that the road is unsuitable for HGV vehicles and await their response.

Regarding street parking, where off road parking is not available the recommendation from the Police is that cars should park on the road and not on the footpath. If a fire service vehicle is unable to get past a parked vehicle, they are authorised to forcibly push the offending vehicle out of the way.

**ACTION:** Councillor Redford to request new signage advising drivers that the road is unsuitable for HGV vehicles.

Offchurch Road bridge –

As raised at July's meeting one side of the road requires clearing. Some work had been completed but not all.

**ACTION:** Letter to the homeowner.

*The Chairman reinstated the Standing Orders.*

**591. Updates from WCC**

**Councillor Wallace Redford WCC Update**

**Councillor Grant Scheme**

It was reported that the Councillor Grant Scheme Round 2 would be opened on 23<sup>rd</sup> September.

**Important dates:**

Applications open	23 <sup>rd</sup> September
Applications close	3 <sup>rd</sup> November
Applications processed	4 <sup>th</sup> to 17 <sup>th</sup> November
Applications scored	4 <sup>th</sup> to 24 <sup>th</sup> November
Member approval	25 <sup>th</sup> November to 8 <sup>th</sup> December
Head of Service approval	9 <sup>th</sup> to 22 <sup>nd</sup> December
Decision shared with applicants	6 <sup>th</sup> to 12 <sup>th</sup> January 2025

**592. Correspondence**

Land at Eathorpe – a request had been received for the Parish Council to consider cutting the Parish Council land near the bridge. Currently the land was cut annually but discussion took place on the merits of increasing the cutting and clearing the land throughout the year.

**ACTION:** Councillor Redford to speak to the current contractor.

**593. Planning**

Nothing to report.

**594. Highways**

Hunningham 20 is plenty – Councillor Shackleton updated that the responsible officer at WCC had met with HS2 to prepare the final surveys and draft plans. It was anticipated that these would be shared with Hunningham Councillors for a final consultation.

It was also noted that there had been an incident with a horse and rider earlier in the summer which thankfully was a near miss, it was suggested that at or close to each of the four gateways there should be a horse rider sign. Also, at or close to the Long Itchington Road gateways (adjacent the Red Lion and Hunningham Hill direction) and Offchurch direction Hunningham Road gateway a pedestrian sign was needed to indicate there was no pavement. Both these measures of signing horse riders and pedestrians in roadway would reflect the reasoning of the 20 is Plenty approach.

**595. Police Matters**

Nothing to report.

**596. Offchurch Play area refresh**

It was noted that the application had been submitted to HS2 for the Offchurch Play area refresh in August. The application process should be completed within 8 weeks.

Further update at November’s meeting.

**597. Finance**

597.1 to approve payments: -  
2024-25

DATE	REF	PAYEE	DETAILS	AMOUNT
16.07.24	E37	Offchurch Village Hall	Room book May & Sept inv 5384	£32.00
19.07.24	E38	Eathorpe Village Hall	Room book x 5 up to July 24	£250.00
31.07.24	E39	J Chatterton	Lock for Offchurch playfield	£40.00*
31.07.24	E40	Mr Willoughby	Invoice 00025	£118.60
31.07.24	E41	J Chatterton	Zoom partial	£31.17
13.08.24	E42	J Chatterton	Clerk salary August	DPA
13.08.24	E43	HMRC	Tax & NI August	DPA
13.08.24	E44	DS Wagstaff	Invoice 5006	£300.00
13.08.24	E45	Topsource	Invoice 003090	£13.81*
13.08.24	E46	J Chatterton	Clerk expenses August	£81.00
13.08.24	E47	Parish Online	Subscription renewal	£38.40*
09.09.24	E48	J Chatterton	Clerk Salary September	DPA
09.09.24	E49	HMRC	Tax & NI Sept	DPA
09.09.24	E50	DS Wagstaff	Invoice 5030	£300.00
09.09.24	E51	Topsource	Invoice 003450	£13.81*
09.09.24	E52	J Chatterton	Clerk Expenses September	£81.00
09.09.24	E53	Mr Willoughby	Invoice 00026	£118.60
10.09.24	E54	TH Hardwoods	Vegetation cut & cleared Eathorpe	£570.00

**RESOLVED THAT** the payments be approved.

**597.2 WCC Grant Award**

It was reported that the application made to the WCC Grant Scheme had been successful. £350.00 had been awarded towards the cost of a new noticeboard for Offchurch.

**ACTION:**

- (i) Chairman to survey and confirm if new posts were required.
- (ii) Clerk to order the noticeboard and arrange installation.

**598. HS2**

Community Liaison Officers had attended the meeting earlier and updated on progress and key dates.

**599. Councillor's reports and items for future agenda**

Budget and Precept Request 2025-26

Update on the Offchurch Play area refresh

**600. Next Meeting**

The next meeting was confirmed as 19<sup>th</sup> November 2024 at Offchurch Village Hall.

Meeting closed at 8:05pm